

Buckinghamshire Athletic Association - Data Policy Athlete's Data

The Buckinghamshire Athletic Association collects personal data on athletes primarily to organise County Championships and selecting teams to compete in Inter-County Events.

What Information is being collected

Athletes

When entering a County Championship athletes are asked to provide some of the following information:

- Name
- Male/Female
- Date of Birth
- Age Category
- EA URN Number
- Athletic Club (if any)
- Contact details - email address, telephone number, mailing address
- How you qualify to compete for the county by birth or residence
- Historical information (e.g. pbs)
- Emergency Contact Information

Sensitive personal data, such as medical information, can be provided by athletes on an event by event basis, and may be used in the case of emergency. This data will not be kept by the association.

Who is collecting this data and how is it collected

Athletes

For the Track and Field and Cross Country Championships, the Association collects this data mainly through an on-line entry system (currently supplied by ReportLab), and possibly, paper forms sent to the Entry Secretary.

ReportLab have their own GDPR Policy which is available on their website.

For other championships that are organised by Affiliated Clubs, then the Clubs may themselves collect the information. This information is generally collected by on-line systems, some clubs may still allow paper forms.

Where athletes have not entered championships, but Team Managers wish to consider them for selection to Inter-County matches, Team Managers may contact athletes directly or their affiliated club for contact details to ascertain the information necessary to enter that athlete into Inter-County events.

How will this data be used

Athletes

The data is used to collate entries to our championships.

Subsequently to the Track and Field and Cross Country Championships, data is used when selecting and entering teams for Inter-County events.

Who will the Data be shared with

Athletes

For championships, athlete's data will be shared with England Athletics to check the eligibility of athletes to take part in the championships as laid out in England Athletics' rules. This relates mainly to checking of valid EA numbers.

If data is collected by the Association for championships, where the Association is not the organiser, then data will be passed to the organisers as part of the entry process.

Results of championships are displayed on our website. Also results of championships may be sent to Power of 10 to record an athlete's achievements.

For Inter-County Events data will be passed to the organisers of those events to facilitate the entry of the athlete into that event.

Results of events highlighting the performance of Buckinghamshire athletes may be posted on our website, together with photos. If you do not want a photo of yourself to be posted on our website you should contact the secretary of the Association.

If we need to share your information with any other organisation it will only be done for the purposes of carrying out our principle activities. However, having shared that data we are not responsible for tracking or stopping any onwards distribution.

We may use data we collect to inform athletes of our own championship events. Under no circumstances will data be passed by ourselves to anyone for marketing purposes.

Protecting your data

Where personal data is held on Association Official's computers it will be protected by standard password and encryption methods.

Where personal data is passed in files to other organisations over the internet, then these files will be encrypted.

Data Retention

Results from championships will be held on our website indefinitely.

Athletes entry details will be held for a maximum of 4 years. Team managers will hold data for up to 4 years after the athlete has become inactive at which time the data will be deleted.

Finding out what information we hold about you

Under the Data Protection Legislation, you can ask to see any personal information that we hold about you. Such requests are called subject access requests. If you would like to make a subject access request, please contact the secretary of the Association.